

**45.301 General administrative functions of Finance and Administration Cabinet.**

- (1) The Finance and Administration Cabinet shall have and exercise all administrative functions of the Commonwealth, except as otherwise provided by law, in relation to:
  - (a) Developing financial policies and plans for consideration by the Governor as the basis for his budget recommendations to the General Assembly, and preparing the detailed documents in accordance with the financial plans of the Governor for presentation to the General Assembly.
  - (b) Coordinating and supervising the fiscal affairs and fiscal procedures of the Commonwealth to insure the carrying out of the definite financial policies and plans approved by the General Assembly.
  - (c) Accounting, including budgetary accounting and accounting control.
  - (d) Fiscal reporting.
  - (e) Supervision of preauditing of expenditures and current auditing of receipts and receivables.
  - (f) Supervision of purchasing and storekeeping and control of property and stores.
  - (g) Supervision of all receivables of the Commonwealth.
  - (h) Maintaining and operating public buildings, except those provided for the exclusive use of any one (1) agency.
  - (i) Auditing the accounts of the Treasurer and the Auditor of Public Accounts, as contemplated by Section 53 of the Constitution.
  - (j) Coordination and supervision of data processing, computers, and government information systems.
- (2) The Finance and Administration Cabinet shall be primarily responsible for maintaining management control over the activities of the several budget units of the executive branch. To perform this function, the Finance and Administration Cabinet shall:
  - (a) Keep in continuous touch with the operations, plans and needs of the budget units, and with the sources and amounts of revenue and other receipts of the Commonwealth.
  - (b) Appraise the quantity and quality of services rendered by each budget unit of the executive branch and the needs for such services and for any new services.
  - (c) Examine and recommend work programs and periodic allotments to the several budget units of the executive branch, and changes therein as provided by KRS 48.620.
  - (d) Develop plans for improvements and economies in organization and operation of the budget units of the executive branch, and install such plans as are approved or directed by the Governor or the General Assembly.
  - (e) Devise and prescribe the forms of operations reports to be required periodically from each budget unit of the executive branch and require

such budget units to make such reports.

- (f) Examine and comment on all statements and reports on the financial condition, estimated future financial condition and operation of state government and its budget units.
- (g) Receive and deal with all requests for information as to financial conditions and operations of the Commonwealth.
- (h) Prepare such unit costs and cost statistics as are required from time to time.
- (i) Advise and assist the Governor, the Chief Justice, the General Assembly, the appropriations committees of the General Assembly and the Legislative Research Commission, upon request, in any matters relating to the functions of the Finance and Administration Cabinet.
- (j) Keep a summary of the financial transactions of all budget units.

**Effective:** July 1, 1983

**History:** Created 1982 Ky. Acts ch. 450, sec. 31, effective July 1, 1983.