

JOB ANNOUNCEMENT
Posting Date May 5, 2017
Legislative Research Commission

Office of the Chief Economist

The Legislative Research Commission is currently accepting applications for the position of **Staff Economist** in the Office of the Chief Economist. This position is nonpartisan in nature and requires the ability to work with neutrality in a politically charged environment.

The job duties and minimum requirements are as follows:

Job Duties: The job duties for the Staff Economist position with the Office of the Chief Economist include, but are not limited to, the following:

- Respond to information requests.
- Review research and analysis from external sources.
- Provide background information to legislators on programs and policy issues.
- Conduct economic impact analysis.
- Conduct research on policy issues.
- Monitor employment and economic trends.
- Monitor trends in and issues affecting Kentucky state revenues.
- Analyze fiscal impacts of proposed legislation.
- Write memoranda and reports on research.
- Present research findings to legislative committees and staff.
- Provide technical and administrative support to the Consensus Forecasting Group.
- Assist committee and other staff with research and statistical and financial analysis.
- Work with other LRC staff on the production of LRC publications.
- Work with other LRC staff on multidisciplinary task forces and research projects.
- Attend training as needed or directed.
- Perform other duties as assigned.

Minimum Qualifications: A bachelor's or master's degree in economics, finance or a related field supplemented by one year of applied experience in conducting economic research and analysis. A Ph.D. in economics or finance will substitute for one year of experience.

Desired Skills and Abilities:

- Knowledge of microeconomics, macroeconomics, statistics, and statistical resources, and willingness to use them in the analysis of applied problems of public policy.
- Knowledge of specialized software used for statistical analysis, graphical analysis, and economic modeling.

- Knowledge of sources of national, state, and local demographic, economic, and fiscal data.
- Ability to monitor economic changes and assess the economic implications of existing or proposed economic or fiscal structures, in an unbiased manner.
- Analytic, writing, and presentation skills.
- Willingness to learn federal, state, and regulatory laws that relate to economic impact analysis.

The individual selected for this position must have a positive attitude, strong work ethic, be attentive to detail, have knowledge of correct grammar, spelling, and punctuation, have excellent written and verbal communication skills, and be public service oriented with the ability to maintain a good rapport with LRC staff, state employees, and the general public. The individual must be able to work under stress, with the understanding that during legislative sessions and occasionally during the interim period, working significant amounts of overtime will be required.

This is a permanent full time position with benefits including health and life insurance, retirement plan and paid holidays, vacation, and sick days. Compensatory time is awarded on an hour-for-hour basis with prior approval.

Application Deadline: Applications will be accepted until the position has been filled. Review will begin immediately upon receipt.

All persons meeting the minimum requirements and who are interested in this position are encouraged to submit by email a cover letter and current resume to: LRCresumes@lrc.ky.gov and list the job title in the email subject line. Alternatively, applicants may mail these materials to:

Tim Holbrook
Assistant Director for Human Resources and Professional Development
Legislative Research Commission
702 Capitol Avenue, Capitol Annex, Room 104
Frankfort, Kentucky 40601