

### **13A.040 Administrative regulations compiler -- Duties.**

The director of the Legislative Research Commission shall appoint an administrative regulations compiler who shall:

- (1) Receive administrative regulations, and other documents required to be filed by the provisions of this chapter, tendered for filing;
- (2) Stamp administrative regulations tendered for filing with the time and date of receipt;
- (3) Provide administrative and support services to the subcommittee;
- (4) Maintain a file of administrative regulations and other documents required to be filed by this chapter, for public inspection, with suitable indexes;
- (5) Maintain a file of ineffective administrative regulations;
- (6) Maintain a file of material incorporated by reference, including superseded or ineffective material incorporated by reference;
- (7) Prepare the Kentucky Administrative Regulations Service;
- (8) Upon request, certify copies of administrative regulations and other documents that have been filed with the regulations compiler;
- (9) Correct errors that do not change the substance of an administrative regulation, including, but not limited to, typographical errors, errors in format, and grammatical errors;
- (10) Change items in an administrative regulation in response to a specific written request for a technical amendment submitted by the administrative body if the regulations compiler determines that the requested changes do not affect the substance of the administrative regulation. Examples of technical amendments include the address of the administrative body, citations to statutes or other administrative regulations if a format change within that statute or administrative regulation has changed the numbering or lettering of parts, or other changes in accordance with KRS 13A.312;
- (11) Refuse to accept for filing administrative regulations, and other documents required to be filed by this chapter, that do not conform to the drafting, formatting, or filing requirements established by the provisions of KRS 13A.190(4) to (10), 13A.220, 13A.222(1), (2), and (3), 13A.230, and 13A.280, and notify the administrative body in writing of the reasons for refusing to accept an administrative regulation for filing;
- (12) Maintain a list of all administrative regulation numbers and the corresponding last effective date, based on the information included in the history line of each administrative regulation; and
- (13) Perform other duties required by the Commission or by a subcommittee.

**Effective:** June 29, 2017

**History:** Amended 2017 Ky. Acts ch. 77, sec. 2, effective June 29, 2017. -- Amended 2016 Ky. Acts ch. 82, sec. 3, effective July 15, 2016. -- Amended 2012 Ky. Acts ch. 138, sec. 2, effective July 12, 2012. -- Amended 2005 Ky. Acts ch. 100, sec. 2, effective June 20, 2005. -- Amended 1998 Ky. Acts ch. 38, sec. 3, effective July 15, 1998. -- Amended 1996 Ky. Acts ch. 180, sec. 4, effective July 15, 1996. -- Amended 1994 Ky. Acts ch. 410, sec. 6, effective July 15, 1994. -- Amended 1990 Ky. Acts ch. 516, sec. 15, effective July 13, 1990. -- Amended 1988 Ky. Acts ch. 425, sec. 4, effective July 15, 1988. -- Created 1984

Ky. Acts ch. 417, sec. 4, effective April 13, 1984.